

SMMT MANUFACTURING ACTION PLAN SEPT – DEC 2009

ACTION	Responsibility	Timing
1.0 Make clear the benefits of joining the SMMT Manufacturing Community 1.1 Develop specific outputs 1.2 Establish the links with NAIGT and Supply Chain Group 1.3 Clarify where SMMT fits between VMs and Supply Chain	SE/Quality Panel	Sep/Oct
2.0 Develop the SMMT Manufacturing Community 2.1 Identify companies to be involved 2.2 Prioritise companies to be involved 2.3 Establish and carry out the involvement process	SE/Quality Panel	Sep - Dec
3.0 Manufacturing Planning 3.1 Develop the SMMT Manufacturing Panel for launch in January 2010 3.2 Plan and deliver the 14 October SMMT Open Forum 3.3 Plan the first SMMT Open Forum for 2010 3.4 Plan Manufacturing specific webinars (to be integrated with YT webinars) 3.5 Establish involvement with NAIGT 3.6 Establish involvement with Supply Chain Group	SE/Quality Panel	Sep - Dec
4.0 Management Systems 4.1 IATF – SMMT active participation 4.2 SMMT Oversight activity 4.3 ISO TC 176 – ISO 9001 user survey preparation – lead task force 4.4 Bring SMMT’s ISO/TS 16949 and ISO 9001 activity to wider SMMT community 4.5 ISO 14001 advice and support 4.6 Odette advice and support	SE MB/RB/SE RB SE SE/RB RW/P Hardiman J Turner - tbc	Sep - Dec